



Exhibitor Agreement
The 20th Anniversary Family Café
June 15-17, 2018
The Hyatt Regency Orlando
9801 International Drive
Orlando, Florida

Thank you for choosing to purchase display space in the Exhibit Hall at The 20th Anniversary Family Café. Please note the following:

- Each exhibit space at The 20th Anniversary Family Café will include one 10' x 10' area furnished with one skirted table and two chairs.
- The cost per space is \$1,500 for the duration of the conference. Payments received before February 14, 2018 will be subject to a \$50 discount.
- The \$1,500 payment entitles you to one free professional conference registration. Each additional member of your group must pay a \$150 professional registration fee. This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.
- Fire safety regulations require vendors displaying vehicles to purchase two booth spaces for each individual vehicle.
- Booth locations are assigned in the order in which payment is made; all booth assignments are subject to the discretion of The Family Café.
- Completion of this Exhibitor Agreement indicates a contractual relationship between your organization and The Family Café.
- Exhibitors may not assign, share or sublet their booth space without approval of The Family Café.

Move-in

Thursday June 14, 6:00 p.m. to 9:00 p.m.

Friday, June 15, 8:00 a.m. to 10:00 a.m.

Exhibit Hall Hours

Friday, June 15, 10:00 a.m. to 6:00 p.m.

Saturday, June 16, 8:00 a.m. to 5:00 p.m.

Sunday, June 17, 8:00 a.m. to 1:00 p.m.

Please provide the following information.

Organization: _____

Product or Service being marketed: _____

Number of Spaces Required (display vehicles require 2 spaces): _____

Take-Away Table only: _____

Does your display require electricity (circle one): YES / NO If yes, how many outlets: _____

Will you be displaying a vehicle (circle one): YES / NO If yes, how many: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ E-mail: _____ Website: _____

Please list the names of Organization Representatives that will attend the conference as they should appear on their name badges. Please remember that a \$150 professional registration fee will be charged for each representative after the first one. (This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.)

Name 1: _____
Phone: _____
Email: _____

Name 2: _____
Phone: _____
Email: _____

Name 3: _____
Phone: _____
Email: _____

Name 4: _____
Phone: _____
Email: _____

Take-Away Table

The Family Café offers an opportunity for organizations to distribute printed material at an unmanned table in the Exhibit Hall. For a cost of only \$500 per 5000 pieces, your organization can place printed information on the Take-Away Table in our highly trafficked exhibit area. Simply complete this form and send it, with payment, to The Family Café. You will be informed of shipping arrangements prior to the event.

Cancellation Policy

Refunds will be issued for any cancellation received in writing prior to May 1, 2018. There will be a \$100 processing fee for all cancellations. No refunds will be issued for cancellations after May 1, 2018.

Hotel Information

The Hyatt Regency is located at 9801 International Drive Orlando, FL 32819. The hotel can be reached at 800-233-1234. Exhibitors are asked to arrange their own transportation and accommodation.

Please complete this form and return it with payment to

**The Family Café,
820 East Park Avenue Suite F-100
Tallahassee, FL 32301**

*Checks should be made to **The Family Café, Inc, Federal Tax ID 59-3611485.**
Payment can also be made by **Visa, Master Card, Discover or American Express** by calling The Family Cafe
at 850/224-4670.*

*All Exhibitor Agreements must be received by **Friday, May 18, 2018.***

*To receive a **\$50 discount**, make payment before **February 14, 2018.***

*For additional information about sponsorship opportunities, please contact The Family Cafe at
850/224-4670 or e-mail **info@familycafe.net.***